

Nawa Summer Programs

APPLICATION FOR EMPLOYMENT

Date _____

Applicant's Full Name _____
(Last) (First) (Middle) Male Female

Date of Birth _____ Social Security # _____ Citizenship _____

Applicant's Permanent Address _____
(Street)

(City) (State) (Zip) (Country) (Phone Number)

Home Phone _____ Cell Phone _____

Email Address _____ Fax # _____

Driver's License # _____ State _____ Expiration Date _____

How did you hear about Nawa? _____

Position Applying for _____

Check if Applicable Associates Degree _____
 Bachelors Degree _____
 Masters Degree _____
 Current Student - Expected Grad. Date and Degree _____

Applicant is certified in CPR Advanced First Aid WFR EMT Other _____

Present _____ or Previous _____ Employer (most recent) _____

Business Name _____ Dates Employed _____

Direct Supervisor _____ Phone Number _____

References (do not list relatives)		
Name:	Phone Number:	Affiliation:
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Updated: 5-22-07

Background Questionnaire

Applicant's Full Name _____

Previous work with Motivated Populations: Describe experiences you have had working with motivated youth.

Previous work with Special Populations: Describe experiences you have had working with at-risk youth.

Leadership Experience: Describe group experiences you have participated in or have led.

Why are you applying for a position with our team?

Describe challenges you have faced and had to overcome while working with youth.

What are your hobbies and why are they important to you?

List your experience with other outdoor programs.

Program Name: Description: Position: Dates:

Academic Instruction Rating Sheet

Please Note: As we are a summer school program, many of our staff serve as academic instructors along with the many other roles and responsibilities. Take a moment to identify your strengths and weaknesses with regards to teaching the academics.

Can Instruct	Considerable Experience	Considerable Confidence	Can Only Assist	No Way! Count Me Out
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English Instruction:

English (junior high school level)					
English 9					
English 10					
English 11					
English 12					
Creative Writing					

Social Studies:

Geography					
World History					
U.S. History					
U.S. Government					
Economics					

Mathematics:

Math A					
Math B					
Advanced Problem Solving					
Algebra I					
Geometry					
Higher Level Mathematics (i.e.: Algebra II)					

Sciences:

Earth Science					
Life Science					
Biology (non-lab)					

What formal training / certification(s) do you have regarding teaching: _____

Additional comments regarding academic instruction: _____

Training and Experience Rating Sheet

Please Note: Do not feel unqualified if you do not have experience in all of the following categories. Not only is this helpful in staff selection, but it enables us to combine talents for stronger and more dynamic staff teams. Feel free to use another page if necessary to elaborate on any experience.

Certified	Can Instruct	Considerable Experience	Some Experience	No Experience
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Emergency Care Skills:

Basic First Aid					
Advanced First Aid					
First Responder					
Wilderness First Responder					
Outdoor Emergency Care					
Emergency Medical Technician					
Paramedic or RN (Registered Nurse)					
CPR- Cardiopulmonary Resuscitation (date of expiration)					

Rescue: (list agency, level, date of expiration)

Swift Water Rescue					
Lifeguard					
Vertical Rescue					
Cave Rescue					
Backcountry Rescue / Evacuation					
High Altitude Rescue / Evacuation					
Avalanche Rescue					
Confined Space Rescue					
HAZMAT (hazardous materials)					
Heavy Rescue					
Tracking					
Overhead / IC (Incident Command) Experience or Training					
Other					

Wilderness Survival Skills:

Shelters					
Edible Plants					
Water Management (i.e.: solar stills, etc.)					
Animal Tracking					
Fire Development (list method/s)					
Cooking (list method/s)					

Training and Experience Rating Sheet Con't.

Certified	Can Instruct	Considerable Experience	Some Experience	No Experience
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Tool Crafting					
Search Party Notification					
Other					

Backpacking Skills:

Trip Leading					
Gear Knowledge and Repair					
Fire Building					
Trail Etiquette					
Trail Building and Repair					
Low Impact Camping					
Cooking					
Other					

Map and Compass Skills:

Bearing, Height, Distance					
Triangulations					
Latitude & Longitude					
GPS (global positioning satellite)					
Other					

Winter Skills:

Trip Leading (list location, date, size of group/s)					
Winter Camping (how many times per year)					
Snow Shelters (list type/s of shelter/s)					
Snow Shoes (travel)					
Teleskiing					
Cross Country Skiing					
Route Finding					
Ice Climbing (list level)					
Mountaineering					
Alpine Skiing					
Snowboarding					
Other					

**Training and Experience
Rating Sheet Con't.**

Certified	Can Instruct	Considerable Experience	Some Experience	No Experience
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Snowboarding:

Coaching Certificates (list agency and levels)					
Giant Slalom					
Slalom					
Half Pipe					
Backcountry					
Equipment Tuning and Repair					
Other					

Aquatic Skills:

Flat Water Canoeing (ACA Cert: yes / no - list cert. date) (class of river?)					
River Canoeing (ACA Cert: yes / no - list cert. date) (class of river?)					
Kayaking (ACA Cert: yes / no - list cert. date) (class of river?)					
Whitewater Rafting (guide- yes / no - provide details on additional paper)					
River Boarding (class of river?)					
Sailing (list type/s)					
Swimming					
Water Safety Instructor (list agency and date of expiration)					
Craft Maintenance and Repair					
Snorkeling					
Scuba Diving (list agency and level of certification)					
Windboarding					
Fishing (specify- i.e.: fly, salt water, etc.)					
Other					

Rockclimbing Skills:

Bouldering					
Rappelling					
Belaying					
Top Rope Systems					
Climbing Site Management					
Top Rope Climbing Ability (what level: 5.7, 5.8, etc.)					
Lead Climbing (what level: 5.7, 5.8, etc.)					
Multi-Pitch Climbing					

Training and Experience
Rating Sheet Con't.

Certified	Can Instruct	Considerable Experience	Some Experience	No Experience
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Caving Skills:

Exploring					
Technical (rope)					
Mapping					
Ecology					
Other					

Environmental Skills:

Ecology					
Plant Identification					
Geology					
Biology					
Weather					
Astronomy					
Other					

Fine Arts:

Dancing (be specific on type)					
Creative Drama					
Instrument (type/s of instrument)					
Song Leading					
Skit Leading					
Story Telling					
Campfire Facilitator					
Other					

Arts and Crafts:

Beading					
Basketry					
Clay Modeling					
Leathercraft					
Macrame					
Nature Crafts					
Painting (list types of mediums)					
Silk Screening					
Tie Dyeing					

Training and Experience
Rating Sheet Con't.

Certified	Can Instruct	Considerable Experience	Some Experience	No Experience
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Woodworking / Carving					
Photography					
Other					

Sports and Games:

Archery					
Field Sports (i.e.: basketball, baseball, soccer, football, lacrosse, etc.)					
Volleyball					
Water Polo					
High Angle Challenge Course Facilitation					
Low Angle Challenge Course Facilitation					
Group / Team Building Initiative Games					
Informal Games					
Weight Training					
Other					

Cooking:

Menu Planning for Groups (list size of groups)					
Gourmet					
Dutch Oven					
MSR Whisperlite					
Coals					
Reflector Oven					

Misc. Skills:

Vehicle Driver with a Trailer					
Vehicle Maintenance / Repair					
Metal Work / Welding					
Carpentry					
Axemanship					
Horse Riding					
Firefighting					
Native American History					
Other					

Outdoor Trips Sheet

Please list the mountains, rivers, lakes, caves, climbs and trips you have done.

Activity	Location	Leader/Organizer	Description	Dates
Mountaineering				
Rivers/Lakes				
Caves				
Rock Climbs				
Snowboarding				
Backpacking				
Rescues				
Other				

Nawa Summer Programs

APPLICATION FOR EMPLOYMENT

ACKNOWLEDGMENT OF RISKS • ASSUMPTION OF RISK AND RESPONSIBILITY • RELEASE OF LIABILITY

WARNING: NAWA takes precautions to provide proper organization, supervision, instruction, equipment and supplies for participation in programs; maintains commercial general liability insurance; and recognizes that there could be cases where we could be liable for an accident or injury. However, there are significant elements of risk - physical, emotional or mental in nature - in any adventure, sport, activity or training associated with the outdoors or wilderness, including development of wilderness skills, safety and rescue techniques, and teamwork; camping, caving, hiking, technical rock climbing, rappelling, swimming, canoeing and/or rafting (referred to herein as “activity”) and the use of any related equipment.

ACKNOWLEDGMENT OF RISKS: I recognize the fact that there is an inherent danger in this type of activity. These risks may result in serious injury or death, and include but are not limited to: 1) falls; 2) cold weather related injuries including hypothermia; 3) heat related illnesses including heat exhaustion and heat stroke; 4) altitude related sicknesses; 5) an “act of nature” which may include rock fall, crevasse fall, high winds, and change in temperature or water flow; 6) river crossings or travel including travel to or from activity; 7) risk associated with crossing, climbing, or down climbing rock; 8) equipment failure; 9) overturn of watercraft; 10) my physical coordination, and ability to follow directions.

I realize that personal property may be lost or damaged, that certain foreseeable and unforeseeable events can contribute to the unpredictability of the activity; that using the “buddy-system” is a basic safety precaution while swimming; that I may suffer accidents or illnesses in remote places where there are no available medical facilities; that wearing appropriate clothing and footwear are basic safety precautions; that wearing a U.S. Coast Guard approved personal floatation device is a basic safety precaution while in or upon any water craft; and that I should ask about other potential risks, dangers and hazards and recommended precautions and procedures.

EXPRESS ASSUMPTION OF RISK AND RESPONSIBILITY: In recognition of the inherent risks of the activity which I and any minor children for which I am responsible, will engage in, I confirm that I am (we are) physically and mentally capable of participating in the activity and/or using equipment. I/We participate willingly and voluntarily and I assume full responsibility for personal injury, accidents or illness, including death. I also assume responsibility for damage to or loss of personal property as the result of any accident that may occur.

I assume the risk(s) of personal injury, accidents and/or illness, including but not limited to sprains, torn muscles and/or ligaments; fractured or broken bones; eye damage; cuts, wounds, scrapes, abrasions, and/or contusions; dehydration, oxygen shortage (anoxia), exposure and/or altitude sickness; head, neck, and/or spinal injuries; animal bite or attack, insect bite, allergic reaction; shock, paralysis, drowning, and/or death; and acknowledge that if, during the activity, I/we experience fatigue, chill and/or dizziness, it may diminish my/our reaction time and increase the risk of accident.

CONVENANT OF GOOD FAITH: I recognize that you, as provider of services, will operate under a covenant of good faith and fair dealing, but that you may find it necessary to terminate an activity due to forces of nature, medical necessities or problems in the group; and/or refuse or terminate the participation of any person you judge to be incapable of meeting the rigors or requirements of participating in the activity. I accept your right to take such actions for the safety of myself and/or other participants.

AUTHORIZATION: I hereby authorize any medical treatment deemed necessary in the event of any injury while I am participating in the activity. I either have appropriate insurance or, in its absence, agree to pay all costs of rescue and/or medical services as may be incurred on my/our behalf. I agree that any photographs of me/us, as program participants, become your property and may be used for publicity purposes.

RELEASE: In consideration of services or property provided, I, for myself and any minor children for whom I am parent, legal guardian or otherwise responsible, any heirs, personal representatives or assigns, do hereby release: **NAWA**, its principals, directors, officers, agents, employees and volunteers, and each and every land owner, municipal and/or governmental agency upon whose property an activity is conducted, from all liability and waive any claim for damage arising from any cause whatsoever (except that which is the result of gross negligence).

I HAVE READ THE FOREGOING ACKNOWLEDGMENT & ASSUMPTION OF RISK AND RESPONSIBILITY AND RELEASE OF LIABILITY. I UNDERSTAND THAT BY SIGNING THIS DOCUMENT I MAY BE WAIVING VALUABLE LEGAL RIGHTS.

Applicant’s Name (printed): _____ Applicant’s Signature: _____

In an emergency, notify: _____

Phone: _____

Date: ____/____/____

Nawa Summer Programs

APPLICATION FOR EMPLOYMENT

ACKNOWLEDGMENT OF RISK FORM FOR PARTICIPATION ON NATIONAL FOREST LAND

WARNING: NAWA takes precautions to provide proper organization, supervision, instruction, equipment and supplies for participation in programs; maintains commercial general liability insurance; and recognizes that there could be cases where we could be liable for an accident or injury. However, there are significant elements of risk - physical, emotional or mental in nature - in any adventure, sport, activity or training associated with the outdoors or wilderness, including development of wilderness skills, safety and rescue techniques, and teamwork; camping, caving, hiking, technical rock climbing, rappelling, swimming, canoeing and/or rafting (referred to herein as “activity”) and the use of any related equipment.

ACKNOWLEDGMENT OF RISKS: I recognize the fact that there is an inherent danger in this type of activity. These risks may result in serious injury or death, and include but are not limited to: 1) falls; 2) cold weather related injuries including hypothermia; 3) heat related illnesses including heat exhaustion and heat stroke; 4) altitude related sicknesses; 5) an “act of nature” which may include rock fall, crevasse fall, high winds, and change in temperature or water flow; 6) river crossings or travel including travel to or from activity; 7) risk associated with crossing, climbing, or down climbing rock; 8) equipment failure; 9) overturn of watercraft; 10) my physical coordination, and ability to follow directions.

I realize that personal property may be lost or damaged, that certain foreseeable and unforeseeable events can contribute to the unpredictability of the activity; that using the “buddy-system” is a basic safety precaution while swimming; that I may suffer accidents or illnesses in remote places where there are no available medical facilities; that wearing appropriate clothing and footwear are basic safety precautions; that wearing a U.S. Coast Guard approved personal floatation device is a basic safety precaution while in or upon any water craft; and that I should ask about other potential risks, dangers and hazards and recommended precautions and procedures.

EXPRESS ASSUMPTION OF RISK AND RESPONSIBILITY: In recognition of the inherent risks of the activity which I and any minor children for which I am responsible, will engage in, I confirm that I am (we are) physically and mentally capable of participating in the activity and/or using equipment. I (we) certify that I (we) have the necessary skills and ability to participate in the said activity and assume full responsibility for myself (ourselves) for bodily injury, death and loss of personal property and expenses thereof as a result of my (our) negligence in participating in said activity except to the extent such damage or injury may be due to the negligence of NAWA.

I assume the risk(s) of personal injury, accidents and/or illness, including but not limited to sprains, torn muscles and/or ligaments; fractured or broken bones; eye damage; cuts, wounds, scrapes, abrasions, and/or contusions; dehydration, oxygen shortage (anoxia), exposure and/or altitude sickness; head, neck, and/or spinal injuries; animal bite or attack, insect bite, allergic reaction; shock, paralysis, drowning, and/or death; and acknowledge that if, during the activity, I/we experience fatigue, chill and/or dizziness, it may diminish my/our reaction time and increase the risk of accident.

COVENANT OF GOOD FAITH: I recognize that you, as provider of services, will operate under a covenant of good faith and fair dealing, but that you may find it necessary to terminate an activity due to forces of nature, medical necessities or problems in the group ; and/or refuse or terminate the participation of any person you judge to be incapable of meeting the rigors or requirements of participating in the activity. I accept your right to take such actions for the safety of myself and/or other participants.

AUTHORIZATION: I hereby authorize any medical treatment deemed necessary in the event of any injury while I am participating in the activity. I agree that any photographs of me/us, as program participants, become your property and may be used for publicity purposes.

Agreement: I (we) also agree to abide by the rules or instructions given to (us) either verbally or in writing by NAWA. I (we) further understand that NAWA reserves the right to refuse to allow any person to participate who is judged to be incapable of meeting the rigors and requirements of participating in said activity.

I (we) have read, understood, and accepted the terms and conditions stated herein and acknowledge that this agreement shall be effective and binding upon me (us) during the entire period of participation in the said activity.

I HAVE READ THE FOREGOING ACKNOWLEDGMENT & ASSUMPTION OF RISK. I UNDERSTAND THAT BY SIGNING THIS DOCUMENT I MAY BE WAIVING VALUABLE LEGAL RIGHTS.

Participant’s Name (printed): _____ Participant’s Signature: _____

In an emergency, notify: _____

Phone: _____

Date: ____/____/____

Nawa Summer Programs

APPLICATION FOR EMPLOYMENT

Agreement

I understand that there are 12 pages to the NAWA application. I have read and completed this application in its entirety.

I certify that the above information is true, correct and complete. I understand that if I am hired, I can be discharged for any misrepresentation or omission of the above statements.

I understand that NAWA offers a safe and wholesome environment in which people of all ages, races and religions may learn and have fun. Programs are developed to build self-esteem and decision-making skills. NAWA offers a non-tobacco, non-drinking and drug-free environment to staff, students, campers and clients. If employed, I understand that I am expected to support and abide by this philosophy.

I will not use tobacco, alcohol and/or illegal substances while engaged with students, campers or clients.

I understand that I will need to sign a contract in order to work with NAWA. This contract will be established upon the last interview I have. I recognize that I may approach any NAWA management to discuss questions, concerns or problems I may be having during the hiring process and my employment.

Signature: _____ Date Signed: _____

Supervisor Signature: _____ Date Signed: _____

